



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, April 10, 2023, 2023 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Chair Pollard, Mayor Nick Moroz, Members Ellen Elliott, Brian Harris, Richard Matsu, Shannon Perry

Excused: Vice Chair Andre Martinelli, Members Jack Ayoub, Dan Johnson, Scott Foess, Patrick O'Neill

Also present: DDA Director Sam Plymale

2. CITIZENS COMMENTS

There were no citizen comments.

3. APPROVAL OF THE AGENDA

Mayor Moroz offered a motion, seconded by Harris, to approve the agenda for Monday, April 10, 2023.

There was a voice vote.

MOTION PASSED

4. APPROVAL OF THE MEETING MINUTES

Mayor Moroz offered a motion, seconded by Harris, to approve the minutes of the February 13, 2023 meeting.

There was a voice vote.

MOTION PASSED

5. BOARD COMMENTS

Moroz thanked organizers of the Egg Hunt and reminded residents about the Spring Artisan Market on April 22.

Perry said she liked the Chamber's Spring Fever décor in Kellogg Park.

Elliott said the Mental Health Fair will return to Kellogg Park on April 29 and that the Mental Health monthly sessions continue at the Penn Theatre.

6. OLD BUSINESS

a. DDA Action Plan Update

Plymale provided the following updates:

- The first required informational DDA meeting of 2023 will be held on June 12 prior to the Regular DDA Board Meeting.
- Bid award recommendation to come at the May DDA Meeting.
- Recap of the Committee of the Whole meeting regarding parking, woonerfs and patios.
- Tony Roko and DIA installations expected to go up over the next month or so.

- Staff seeking grant funding for the garage mural project.
- Redesign of the website expected to launch by the end of the month.
- Saturday Scenes event was approved by the City Commission.

7. NEW BUSINESS

A. DDA Board Training – Ethics and Responsibilities.

City Attorney Bob Marzano conducted a presentation to the DDA Board reviewing their responsibilities including recusals, potential ethical dilemmas, legal responsibilities, potential conflicts of interest, and roles of a DDA Board Member.

8. REPORTS AND CORRESPONDENCE

There were no reports or correspondence.

9. ADJOURNMENT

Mayor Moroz offered a motion, seconded by Elliott, to adjourn the meeting at 7:08 p.m.

There was a voice vote.

MOTION PASSED