



# Plymouth Downtown Development Authority

## Regular Meeting Minutes

### Monday, February 13, 2023, 2023 - 7:00 p.m.

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City of Plymouth  
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#### 1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Chair Pollard, Vice Chair Andre Martinelli, Mayor Nick Moroz, Members Ellen Elliott, Dan Johnson, Shannon Perry

Excused: Members Jack Ayoub, Scott Foess, Brian Harris, Patrick O'Neill

Also present: Economic Development Director John Buzuvis, DDA Director Sam Plymale

#### 2. CITIZENS COMMENTS

There were no citizen comments.

#### 3. APPROVAL OF THE AGENDA

Martinelli offered a motion, seconded by Johnson, to approve the agenda for Monday, February 13, 2023.

There was a voice vote.

MOTION PASSED

#### 4. APPROVAL OF THE MEETING MINUTES

Martinelli offered a motion, seconded by Perry, to approve the minutes of the January 9, 2023 meeting.

There was a voice vote.

MOTION PASSED

#### 5. BOARD COMMENTS

Elliott complimented the DDA staff for the newsletter. She also thanked the Rotary Club of Plymouth for sponsoring Bingo and others for participating in the Ice Festival.

Moroz thanked staff and partners involved in the art installations.

Pollard also thanked everyone who worked on the Ice Festival.

#### 6. OLD BUSINESS

a. DDA Action Plan Update

Plymale provided the following updates:

- The Planning Commission recently approved the design for the Saxton's lot and that construction would probably begin next fall.
- There are several areas that need brickwork, and a final list is expected to be compiled in the spring.
- Sidewalk repairs are scheduled to take place during the second half of the summer.
- The HDC is expected to give final approval for several projects at their March 1 meeting.

- The Art Walk ribbon cutting will take place on April 22 at the Artisan Market.

b. Central Parking Deck Renovation Project

The group reviewed a priority list based on the \$300,00 in the budget. It is expected that a bid will be awarded at the May 8 meeting.

**7. NEW BUSINESS**

There was no new business.

**8. REPORTS AND CORRESPONDENCE**

a. 2023 DDA Events Update

Plymale said there was great media coverage at the Ice Festival. The Spring Artisan Market, scheduled to take place on April 22, will be expanded this year with new partnerships. All four major sponsors have been secured for Music in the Air, and the DDA is working with the Chamber of Commerce to consider street entertainment on Saturday evenings.

**9. ADJOURNMENT**

Martinelli offered a motion, seconded by Johnson, to adjourn the meeting at 7:28 p.m.

There was a voice vote.

MOTION PASSED